

Plan the move

For incoming faculty, staff and other independent relocations near LVC.

Target move date:

Work start date:

Rent / buy / undecided:

6-8 WEEKS BEFORE | Define your search

- ☐ Confirm your regular campus building, work schedule and college contact.
- ☐ Ask your LVC contact about parking, permits and any applicable relocation assistance.
- ☐ Set your total monthly housing budget, move-in funds and moving reserve.
- ☐ Choose essential home features and compare both household commutes, if relevant.
- ☐ Confirm the legal municipality of each address; a mailing address is not a boundary.

3-5 WEEKS BEFORE | Test the fit

- ☐ Tour homes and test the complete trip: front door, parking space, campus building.
- ☐ For rentals, verify availability, lease dates, fees, pets, parking and utility responsibility.
- ☐ For purchases, review financing, inspections, property costs and possession timing.
- ☐ Check internet service at the exact address, including upload speed and installation.
- ☐ If relevant, verify school assignment and enrollment directly with the school district.

My three priority areas:

Settle in with fewer surprises

Keep confirmation numbers and contact details with this checklist.

1-2 WEEKS BEFORE | Coordinate the handoff

- ☐ Confirm lease start or possession in writing before committing to moving logistics.
- ☐ Arrange electricity, heating fuel, water/sewer, refuse and internet as applicable.
- ☐ Confirm loading access, mover parking, keys, storage and a backup housing plan.
- ☐ Schedule address changes and arrange transfer of prescriptions and relevant records.
- ☐ Keep move-day essentials, medications, chargers and important documents accessible.

FIRST WEEK | Establish the basics

- ☐ Complete your home handoff; record condition and locate shutoffs and equipment.
- ☐ Confirm collection days, recycling instructions and any required local arrangements.
- ☐ Rehearse your first campus arrival, including your assigned parking and walk.
- ☐ Locate groceries, a pharmacy and healthcare options that match your coverage.
- ☐ Check the LVC calendar so campus events or breaks do not surprise your routine.

FIRST MONTH | Make the area yours

- ☐ Visit the library and try a local park, Main Street stop or community event.
- ☐ Review the actual commute and utility bills; adjust your routine and budget.
- ☐ If renting first, note what you have learned before revisiting a purchase search.

Compare homes and keep contacts

Bring this page to showings. Record observations instead of relying on estimates.

Property address / legal municipality:

Campus building / parking area / college contact:

Tested route / day and time / door-to-door minutes:

Monthly housing total / upfront costs / included utilities:

Internet provider / service confirmed / installation date:

Possession date / mover / backup arrangement:

OFFICIAL & LOCAL RESOURCES | Click to open

[LVC campus buildings, entrances and accessibility maps](#)

[LVC parking instructions](#)

[LVC academic calendar](#)

[Annville home search](#)

[Annville rental search - Team Sechman / KW](#)

[Plan your move with Team Sechman](#)

Students: confirm residency and commuter eligibility with LVC Residential Life before arranging off-campus housing. Nearby housing does not automatically confer commuter status.